

**MINUTES  
WITHAM FRIARY PARISH COUNCIL MEETING  
HELD ON THURSDAY 6 JULY 2017 AT 7.30 P.M. IN THE VILLAGE HALL**

<b>Present</b>	Roy Featherstone (Chairman)	RF
<b>Present</b>	Colin Horstmann	CH
	Gregory Stevens	GS
	Richard Nickless	RN
<b>In attendance</b>	Anthea Brooks, Clerk	AB
	2 members of the public – Beth Horstmann, Gillian Davis	

**ACTIONS**

**1            EMERGENCY EVACUATION PROCEDURES**

1.1           Emergency exits and procedures were explained

**2            APOLOGIES FOR ABSENCE**

2.1           Apologies were received from Fred Nicholls (FN) and Will Sheppard (WS)

**3            PUBLIC ACCESS**

3.1           A discussion took place on lorry access in the village and the lack of appropriate signage at junctions to prevent lorries from attempting to access areas which are not suitable. This may be something which needs reporting to Highways but more detail will be required.

There are still issues with the grass cutting in the churchyard and the Clerk agreed to speak to the Churchwardens about this.

**Clerk**

3.2           **Hartsmead Drain** – this still remains an issue. The Clerk will once again request that work is carried out on this.

**Clerk**

**4            DECLARATIONS OF INTEREST AND DISPENSATIONS AND REQUESTS FOR RECORDING**

4.1           There were no declarations of interest. It was noted that the meeting could be recorded if requested.

**5            MINUTES OF THE MEETING HELD ON 8 JUNE 2017**

5.1           The minutes of the meeting held on 8 June 2017 were agreed as a correct record and signed by the Chairman

**6            MATTERS ARISING FROM THE MINUTES OF 8 JUNE 2017**

6.1           **Ditch Clearance – Recreation Field (6.2)** – now being considered by Network Rail as part of the compensation work

Chairman .....

Date

Minutes 06.07.17



that might use the roads on a regular basis. The letter will include a reply slip which states 'if this does not apply to you please inform us'. CH suggested that this should be followed up with a flier delivered to every property in the village mentioning the concerns and asking for anything dangerous to be reported to the Parish Council.

6.12.4 A list of those companies/organisations that need to be written to will be required and Councillors were asked to give this some consideration. It was also agreed to involve the local PCSO and the Clerk will contact her to see if a meeting can be arranged. **Clerk/ALL**

6.13 **Asset Register (11.1)** – it was agreed that the wicket covers should be added to the list. The Clerk will update for approval at the next meeting. **Clerk**

6.14 **Witham Water (15.6)** – it was agreed that the Clerk should write to Dave Barnett to thank him for the work he does and for reconnecting the water supply during the recent failure. **Clerk**

6.15 **Playpatch – Slide – (19.2)** it was agreed that WS would sell the old slide which he still has in storage. **WS**

6.16 **Policy Review** - the Clerk reported that the Financial Regulations, Standing Orders and Code of Conduct will need to be approved at a meeting in the autumn. **Clerk**

**7 PLANNING**

7.1 There were no new applications to discuss

**8 FINANCE**

8.1 **Financial Statement** - The financial statement at 06.07.17 was agreed and signed.

8.2 **Grant for churchyard maintenance** – this was discussed and it was proposed by RF, seconded by CH and agreed unanimously to grant £400 towards the churchyard maintenance. However it was also agreed to contact the Churchwardens to see if there were any projects that the Council could help fund. The Clerk agreed to contact the churchwardens. **Clerk**

**8.3 Cheques for signature**

- Mendip Community Transport – bus subsidy – April - £67.49 (cheque from 08.06.17)
- SSE – Recreation Field lights - £39.66 (cheque from 08.06.17)
- HMRC – tax – Dec 2016 – March 2017 - £138.40 (cheque from 08.06.17)

- Mrs A Brooks – Clerk’s Salary May - £160.20 (cheque from 08.06.17)
- Mrs A Brooks – Clerk’s Salary June - £182.79
- Mr R Featherstone – Defib electrodes - £61.19
- Grass Valet – recreation field grass cutting first payment - £1294.00
- Mendip Community Transport – bus contribution for May - £29.16
- PCC of Postlebury – grant towards churchyard maintenance - £400.00
- Mr J Rosser – chain - £29.17
- Read Agricultural Services – wicket covers - £1065.51

**14 WORK TO BE UNDERTAKEN BY NETWORK RAIL**

14.1 RF will chase a response from Network Rail. **RF**

**15 WITHAM WATER**

15.1 The Clerk reported that there is now a new contact at MDC – Jonquil Maudlin who will be dealing with any issues involving Witham Water.

**16 BROADBAND**

16.1 It was noted that installation is progressing slowly through the villages. It was agreed to remove this subject from future agendas unless there are any specific issues. CH stated that he was happy to help anyone who has a problem with broadband.

**17 VILLAGE HALL**

17.1 It was noted that the total cost of the work on the village hall which is already underway amounts to £7176. Anything above this will be paid for by the Village Hall Committee.

**18 BUS SERVICES**

18.1 Funding has been agreed until the end of August when a year’s worth of data will be available and a report and options will be put forward to discussion.

**19 RECREATION FIELD AND PLAYPATCH**

19.1 **Wastebin for Playpatch** - RF reported that currently he empties the waste bin at the Playpatch. It was agreed that the Clerk would contact the Landscape Group (MDC) to see if a wheelie bin could be supplied for the Playpatch. **Clerk**

**20 HIGHWAYS/RoW MAINTENANCE**

20.1 The current state of the road to Bruton was discussed but it was agreed that this is in Wiltshire CC and comes either under the jurisdiction of Kilmington or Brewham Parish Council.

**21 CORRESPONDENCE**

21.1 The Clerk had received the following correspondence

- Parish Information Bulletin

**22 MISCELLANEOUS AND FUTURE BUSINESS**

22.1 **Defibrillator** – RF reported that the battery for the defibrillator would need replacing soon at a cost of £209 plus VAT. However the Heartsafe representative had indicated that there were better defibrillators on the market and RF suggested that it might be worth considering replacing the defibrillator at a cost of around £925. RF will get a firm quote and this will be discussed at the next meeting

**RF**

22.2 **River Frome** – it was reported that the River Frome is the first river in the country to gain its own legal entity.

22.3 **Walk Around the Village** – RF suggested a walk around the village to identify areas which need attention and which a contractor could be brought in to deal with. RF will try and arrange a date for this.

**RF**

**23 DATE AND TIME OF NEXT MEETING**

23.1 The next meeting will take place on Thursday 10 August at 7.30 p.m.