

Witham Friary Parish Council

Mendip District of the County of Somerset

Chairman: Hugo Brooke

Clerk: Jen Gregory 07912177288 withamfriary.parishcouncil@gmail.com

All meetings are normally open to the Public and Press

4th April 2022

To: All Members of Witham Friary Parish Council, District Cllr Gay

Dear Councillor

You are summoned to a full council meeting of the Witham Friary Parish Council on **Tuesday 12th April 7.30pm**
The meeting will be held at Witham Village Hall.

The meeting will consider the items set out below.

J A Gregory

Jennifer Gregory
Parish Clerk

A G E N D A

04.22.01 Apologies for absence and to consider reasons given

- 1.1 Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

04.22.02 Declarations of Interest and Dispensations

- 2.1 Members to declare any interest they may have in agenda items in accordance with the Council's Code of Conduct.
- 2.2 To receive written requests for dispensation for disclosable pecuniary interests.
- 2.3 To grant any dispensation as appropriate.

04.22.03 Minutes of the previous meeting held

- 3.1 To confirm and sign as a correct record the minutes of the meeting held on 14th December 2021.
Note error; precept request should be £9975.00

04.22.03 Matters referred to the chair

Meeting to be suspended for a public session to enable the electorate of Witham Friary to ask questions or make comments. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to address the Chair with their question and please restrict their comments and/or questions to 2 minutes on any relevant issue. Member of the Press and public will be excluded if the Parish Council by resolution enters a confidential session

04.22.05 Planning Applications for consideration

- 5.1 Update on applications from last meeting where appropriate: None
- 5.2 To consider the following planning applications:
Airpump installation 38 The Yard.

Application for a certificate of lawful existing development for 2no. Caravans and surrounding land for residential Class C3 Location: The Caravan Postlebury House New Lane Witham Friary Frome

Applicant: Mrs Vicky Bundy

Application Type: Certificate of Use Existing

04.22.06 Finances

- 6.1 To present current financial statement and balance on accounts – Balance on accounts showing as £
- 6.2 Update on move to Unity Bank.
- 6.2 To agree schedule of payments as indicated below:

Witham Friary Payment Schedule - April 22		
Payment Method	Payee	Amount
	J Gregory Clerk Salary 01.03.22 - 31.03.22	£225.80
CREDIT	SSE Charges 5 Feb - 28 Feb and 1 Mar to 31 Mar £41.32	78.90 CR
	Jess Hyde Reimbursement of Jubilee bunting	£57.20
	SALC Election Training	£20.00
	HMRC PAYE Month 10 and 11	£89.60
Total Agreed at March PCM		£392.60

04.22.07 Reports

- 7.1 Chairman's Report
- 7.2 Jubilee Sub-Committee Report (Chair)
- 7.3 Highways (FN/MP)
- 7.4 Communications (CH)
- 7.5 Recreation Ground (WS/JK)
- 7.6 Play Patch (JK)
- 7.7 Footpaths (MP)
- 7.8 Friendly Society (Quinquennial supper) (FN)
- 7.9 Storm Eunice (Chair)

04.22.08 Network Rail update

04.22.09 Witham Water update

04.22.10 Sports pavilion

04.22.11 Policy Adoption and Schedule

- 10.1 To consider the policy documents: Risk Assessment. Health and Safety deferred to the following meeting
- 10.2 Schedule of policies and timeline
 - Standing orders) January
 - Code of Conduct)

Financial Regulations)	To tidy up with Unity Move
Complaints procedure)	
Health and Safety)	To be completed
Risk Assessment of the Council)	With Roy Featherstone
Village Emergency Plan)	Cllr Knowles
Revisit Model Publications)	Not required

04.22.12 Other business referred to the Clerk

- 11.1 SALC Pay Scale changes (back dated to 1st April 2021)
- 11.2 Somerset Archives – Snapshot of parish in 2022 / What makes the Parish special
- 11.3 Election update.

04.22.13 Date of next meeting

- 12.1 Next meeting to be held 10th May 2022

Close