

# Witham Friary Parish Council

## Mendip District of the County of Somerset

Chairman: Hugo Brooke

Clerk: Jen Gregory 07912177288 withamfriary.parishcouncil@gmail.com

All meetings are normally open to the Public and Press

4<sup>th</sup> July 2022

To: All Members of Witham Friary Parish Council, District Cllr Gay

Dear Councillor

You are summoned to a full council meeting of the Witham Friary Parish Council on **Tuesday 9<sup>th</sup> August 7.30pm**  
The meeting will be held at Witham Village Hall.

The meeting will consider the items set out below.

*J A Gregory*

Jennifer Gregory  
Parish Clerk

## A G E N D A

### **08.22/23.01 Apologies for absence and to consider reasons given**

- 1.1 Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

### **08.22/23.02 Declarations of Interest and Dispensations**

- 2.1 Members to declare any interest they may have in agenda items in accordance with the Council's Code of Conduct.
- 2.2 To receive written requests for dispensation for disclosable pecuniary interests.
- 2.3 To grant any dispensation as appropriate.

### **08.22/23.03 Minutes of the previous meeting held**

- 3.1 To confirm and sign as a correct record the minutes of the meeting held on 14<sup>th</sup> June 2022.

Meeting to be suspended for a public session to enable the electorate of Witham Friary to ask questions or make comments. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to address the Chair with their question and please restrict their comments and/or questions to 2 minutes on any relevant issue. Member of the Press and public will be excluded if the Parish Council by resolution enters a confidential session

### **08.22/23.04 Matters referred to the chair**

### **08.22/23.05 Planning Applications for consideration**

### **08.22/23.06 Finances**

- 6.1 To present current financial statement and balance on accounts – Balance on accounts showing as £ 42034.90 (bank reconciliation attached) To note income from Distgen £2256.81, HMRC (VAT

refund) £618.84. There is approximately £156.83 of payments awaiting invoices relating to Jubilee costs. (July). Current reconciliation as at end of July is £ 36953.73

6.2 To agree schedule of payments as indicated below: for information July authorisation by email

Witham Friary Payment Schedule - July 22		
Payment Method	Payee	Amount
BACS	J Gregory Clerk Salary 01.06.22 - 30.06.22 incl. WFH Costs	£266.96
BACS	SSE Charges 5 Feb - 28 Feb and 1 Mar to 31 Mar £41.32	£14.88
BACS	Reimburse H Brooke 123 Reg reimbursement	£86.25
BACS	GrassValet 2020 to end June 2021 Grass cutting	£6,193.20
BACS	HMRC PAYE Quarter 1	£38.80
<b>Total Agreed via Email (no meeting) July 2022</b>		<b>£6,600.09</b>
Witham Friary Payment Schedule - August 22		
Payment Method	Payee	Amount
BACS	J Gregory Clerk Salary 01.07.22 - 31.07.22 incl. WFH Costs	£279.96
<b>Total Agreed August 2022</b>		<b>£279.96</b>

### 08.22/23.07 Reports

- 7.1 Chairman's Report
- 7.2 Highways (FN)
- 7.3 Communications (MF)
- 7.4 Recreation Ground (WS/JK)
- 7.5 Play Patch (JK)
- 7.6 Footpaths (LS)
- 7.7 Churchyard (LS)

### 08.22/23.08 Network Rail update (MF)

### 08.22/23.09 Witham Water update (FN)

### 08.22/23.11 Other business referred to the Clerk

- 11.1 River Storm Sewer Overflow Cllr Sewell
- 11.2 Facebook Page Cllr Sewell
- 11.3 Survey of Villagers (as part of training) Cllr Sewell
- 11.4 Dog Notices at Recreation Field Clerk/All
- 11.5 Biodiversity Officer Cllr Sewell
- 11.6 Website Update and request approval of new Parish Council site Clerk
- 11.7 Flood Defence Report Cllr Sewell
- 11.8 Distgen Cllr Ferrari

**08.22/23.12 Date of next meeting**

12.1 Next meeting to be held 13<sup>th</sup> September 2022

**Close**