

Witham Friary Parish Council

Mendip District of the County of Somerset

Chairman: Hugo Brooke

Clerk: Jen Gregory 07912177288 withamfriary.parishcouncil@gmail.com

All meetings are normally open to the Public and Press

4th July 2022

To: All Members of Witham Friary Parish Council, District Cllr Gay

Dear Councillor

You are summoned to a full council meeting of the Witham Friary Parish Council on **Tuesday 12th July 7.30pm**
The meeting will be held at Witham Village Hall.

The meeting will consider the items set out below.

J A Gregory

Jennifer Gregory
Parish Clerk

A G E N D A

07.22/23.01 Apologies for absence and to consider reasons given

- 1.1 Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

07.22/23.02 Declarations of Interest and Dispensations

- 2.1 Members to declare any interest they may have in agenda items in accordance with the Council's Code of Conduct.
- 2.2 To receive written requests for dispensation for disclosable pecuniary interests.
- 2.3 To grant any dispensation as appropriate.

07.22/23.03 Minutes of the previous meeting held

- 3.1 To confirm and sign as a correct record the minutes of the meeting held on 14th June 2022.

Meeting to be suspended for a public session to enable the electorate of Witham Friary to ask questions or make comments. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to address the Chair with their question and please restrict their comments and/or questions to 2 minutes on any relevant issue. Member of the Press and public will be excluded if the Parish Council by resolution enters a confidential session

07.22/23.04 Matters referred to the chair

07.22/23.05 Planning Applications for consideration

07.22/23.06 Finances

- 6.1 To present current financial statement and balance on accounts – Balance on accounts showing as £ 42034.90 (bank reconciliation attached) To note income from Distgen £2256.81, HMRC (VAT

refund) £618.84. There is approximately £156.83 of payments awaiting invoices relating to Jubilee costs.

6.2 To agree schedule of payments as indicated below:

Witham Friary Payment Schedule - July 22

Payment Method	Payee	Amount
BACS	J Gregory	
	Clerk Salary 01.05.22 - 31.05.22 incl. WFH Costs	£266.96
BACS	SSE	
	Charges 5 Feb - 28 Feb and 1 Mar to 31 Mar £41.32	£14.88
BACS	Reimburse H Brooke	
	123 Reg reimbursement	£86.25
BACS	GrassValet 2020 to end June 2021 Grass cutting	£6,193.20
BACS	HMRC	
	PAYE Quarter 1	£38.80
Total Agreed at July PCM		£6,600.09

07.22/23.07 Reports

- 7.1 Chairman's Report
- 7.2 Highways (FN)
- 7.3 Communications (MF)
- 7.4 Recreation Ground (WS/JK)
- 7.5 Play Patch (JK)
- 7.6 Footpaths (LS)
- 7.7 Churchyard (LS)

07.22/23.08 Network Rail update (MF)

07.22/23.09 Witham Water update (FN)

07.22/23.11 Other business referred to the Clerk

- 11.1 River Storm Sewer Overflow Cllr Sewell
- 11.2 Facebook Page Cllr Sewell
- 11.3 Survey of Villagers (as part of training) Cllr Sewell
- 11.4 Dog Notices at Recreation Field Clerk/All
- 11.5 Biodiversity Officer Cllr Sewell
- 11.6 Website Update and request approval of new Parish Council site Clerk

07.22/23.12 Date of next meeting

- 12.1 Next meeting to be held 13th September

Close